



Old Luce Community Council

Micro Grant Application Form

(up to £500 for groups and £250 for individuals)

All requested information must be supplied along with supporting documentation. Failure to supply all information and supporting documentation will cause a delay on a decision being made about any award and may result in no award.

Applicant's Name: (Group / Organisation / Individual)			
Contact Name: (for group/organisation):			
Address:			
Post code:		Phone No:	
E-mail:			

What are the activities of your group / organisation?			
Where does your group operate?			
Is your group constituted:	Yes / No * (Delete as appropriate.)		
How much money are you requesting?		£	

Please provide details of your project: Activities you plan to carry out, who are the beneficiaries, etc.

What do you plan to purchase with the micro grant?		Give a cost breakdown.
Item(s)	Amount	
	£	
	£	
	£	
	£	
Continue on a separate sheet, if necessary.	TOTAL	£

Declaration (Individual): I certify that the information contained in this application is correct.

Name (please print):			
Signature:		Date:	

Declaration (Group): I certify that the information contained in this application is correct, and that I am authorised to make the application on behalf of the aforementioned group.

Copy of the most recent approved accounts attached (must be supplied): The group's management of finances should follow best practice and those dealing with the organisation's monies should not be related or reside at the same address.		
Copy of recent bank statement attached (must be supplied):		The group's free reserves are (required): £
Name (please print):		
Signature:		Date:

If you are a not a constituted group please indicate the sponsoring organisation that will receive the grant on your behalf and account for it in due course. This may be the Community Council.

Name of Sponsoring Organisation:	
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Declaration from sponsoring organisation where application is from a non-constituted group: I certify that we are supporting this group to undertake this project by administering the grant on their behalf.

Name (please print):			
Signature:		Date:	

Please send your completed application plus supporting information to:
Old Luce Community Council (oldlucecc@btinternet.com).